
*BEMIDJI,
MN*

2021-2022 WEDDING GUIDE



Bluebelle

EVENT VENUE

ALL-INCLUSIVE WEDDINGS!

Rental from 12pm -12am



CEREMONY

2 ceremony sites available:

Merry Meadows | Outdoors {Occupancy: 350}

Sunset Suite | Indoors {Occupancy: 250}

Elegant arbor with custom floral decor

Set up & tear down

Sound system & microphones

Various ceremony decor

SOCIAL HOUR AREA

Lulaheim Landing

Covered porch area

Outdoor bar

Portable speaker

RECEPTION

The Belleroom

Occupancy: 350 people

Setup of tables, chairs & linens

Classic round tables

Banquet style tables

Floor length table linens in ivory,
black & champagne

Projector & Screen

Various reception decor

EXTRAS JUST FOR YOU!

Onsite Wedding Coordinator

Bridal Suite

Groom's Room

Grand Bar + Liquor Hosting & Bartenders

Late Night Shuttle Service

Catering Prep Kitchen

Air conditioned & heated building

Free water and soda all day



EXQUISITE VENUES



MERRY MEADOWS

Exchange your vows under a stunning personalized arbor in our charming tree-lined ceremony site!



SUNSET SUITE

Start your new beginning surrounded by loved ones in our rustic chic Sunset Suite, filled with natural light and a little sparkle!



THE BELLEROOM

Celebrate the night in our spacious and romantic "Belleroom", equipped with a custom bar and unique fixtures!



LULAHEIM LANDING

Relax, socialize and enjoy the sunshine on our covered porch adorned with fresh flowers and hammock chairs!

EVENT SPACE PRICING

MAY - OCTOBER

\$5,500 - Friday
\$6,500 - Saturday
\$5,300 - Sunday
\$4,500 - Reception Only
{Offered Fridays Only}

NOVEMBER - APRIL

\$3,800 - Friday
\$4,800 - Saturday
\$3,300 - Sunday
\$3,500 - Reception only

*Saturday rates apply for Sundays on any Holiday Weekend



DEPOSITS & PAYMENTS

We require a \$1,000 damage deposit {or \$500 for reception only package} along with a signed contract to reserve your date. {Damage deposit does not go towards your balance, but will be returned to you upon completion of a damage-free event}.

After your deposit, here is the following payment schedule:

6 months prior to event - \$1,000
90 days prior to event - 1/2 of expected balance
14 days prior to event - Final balance remaining

CANCELLATIONS

Cancellations must be submitted to your Personal Wedding Coordinator in writing. In the case of a cancellation the following will be due to The Bluebelle Event Venue:

More than 180 days before - \$1,500
179-90 days before - \$2,000
89-30 days before - 50% of balance
29-14 days before - 75% of balance
Less than 14 days before - 100% of balance



WEDDING DAY GUIDELINES

VENUE RENTAL

Wedding Day rental time is 12PM-12AM. Reception only rental time is 6PM-12AM. Alcohol service will end at 11:30PM. All guests, vendors & personal items must be cleared out and off property at 12:30AM. Decorating takes place the morning of your event by the Bluebelle Event Venue.

REHEARSAL

Rehearsals are included with your wedding package! If you would like to schedule a rehearsal, please contact your wedding coordinator no later than 1 month before the rehearsal date. Rehearsal will be held: Thursdays at 4:00PM or Friday at 10:30AM.

WEATHER

Weather is something the Bluebelle Event Venue can't control. We offer an inside ceremony & social hour space if needed. We are not responsible for inclement weather or any outside disruptions caused by any animals or insects outside or inside. We have the right to move ceremonies/social hours inside if weather dictates.

FINAL GUEST COUNT

Final count is due 2 weeks prior to your event day. Final count should include all guests, children and vendors.

TAX & SERVICE CHARGE

A 7.375% (or current MN sales tax) sales tax is applied to beverage charges. An 8% service charge is applied to all rental fees.
No tax on rental charges.
No service charge on beverages.

CEREMONY & SOCIAL HOUR

Your ceremony site will be set 90 minutes before your ceremony start time. Social hour will be set 30 minutes before your social hour start time. Alcohol service will not start until your scheduled social hour begins. Weather related changes need to be requested at least 3 hours in advance.

INSURANCE REQUIRED

We require all couples to purchase a separate special event insurance policy. This must be presented to the Bluebelle staff at least 3 weeks before your wedding day. The policy must have the following:

- \$1,000,000/occurrence & \$1,000,000 general aggregate
- The Bluebelle Event Venue listed as additionally insured
- Hosted Liquor Liability

DATE HOLDS

We will currently hold your date for one week free of charge. To book your date, we require a \$1,000.00 damage deposit payment and a signed event contract by the couple. If you do not provide these before your one-week hold is up, we will release your date with a notification email.

CATERING

We allow any licensed caterer to operate in our prep kitchen, and serve your wedding meal. Caterers are responsible for providing the following: all dishes and serving ware, utensils, all serving persons, and cleanup service.

SMOKING

Smoking is not allowed inside the building. Please look for designated smoking areas outside.



ABOUT US!



Welcome to The Bluebelle! We are a family-owned all-inclusive wedding and event venue!

We have a love for weddings, events, and our beloved community of Bemidji, MN. Creativity and planning is really what makes us tick! Our favorite place to be is with our loved ones: smiling, celebrating, and enjoying the moment- we are passionate about creating this experience for you too!

We strive to offer a stress-free and unique wedding experience by working one-on-one with our couples every step of the way! It's your day and we want you to enjoy every sweet moment that you can! Let us roll up our sleeves, work some magic, and help you plan your happily ever after!

Email events@bluebelleevents.com for more information and to book your date!